

The Practice Team

The Practice Manager

Sophie Ladds will be happy to discuss any problems or queries.

Practice Nurses Team

We are pleased to offer a complete range of nursing services. This includes dressings and management of wounds, cervical smears, specialised clinics, immunisations and NHS travel immunisations.

Specialised Interest

Sarah Birks Practice Nurse	Respiratory
Lisa Jones Practice Nurse	Diabetes
Min Sacre	Phlebotomist
Amanda Trent	HCA

Reception/Administration Team

Penny (Office Manager), Ann, Sophie, Gul, Meg, Jo, Carol and Emma

Assistant Practice Manager

Tamsin Conlon

Dispenser

Shirley, Sophie and Tamsin

Community Health Team

We work very closely with our community nursing colleagues.

Community Nursing Team 01954 726469

Child & Family Team 01954 207612

All staff within the practice are governed by the NHS code of Confidentiality. They will not share information with other members of your family without your permission. We may require written confirmation.

MILTON SURGERY TIMETABLE

8 am – 11.00 am	MORNING
Monday	Drs Edwards, Scott, Sehgal
Tuesday	Drs Scott, Sehgal
Wednesday	Drs Edwards, Hunt
Thursday	Drs Hunt, Scott
Friday	Drs Edwards, Sehgal

3.00pm – 5.30pm	AFTERNOON
Monday	Drs Hunt, Sehgal
Tuesday	Drs Scott, Sehgal
Wednesday	Dr Edwards
Thursday	Dr Hunt
Friday	Drs Edwards, Sehgal

OFFICE HOURS
8.00 – 12 NOON
2.00 – 6.00 PM
MONDAY TO FRIDAY

MILTON SURGERY

September 2021



MILTON SURGERY
87 COLES ROAD
MILTON
CAMBS
CB24 6BL
APPOINTMENTS/ENQUIRIES (MON- FRI)
8 am – 12 noon / 2.00 pm – 6 pm

Tel (01223) 420511

If you require help non routinely between 12noon and 2pm please call 01223 420511 and follow instructions where you will be transferred to a receptionist who will help you

DISPENSARY (MON –FRI)

8 a.m. – 12 noon

Tel (01223) 519053

FAX (01223) 425078

Out of hours telephone number:
111

WEBSITE: www.miltonsurgery.co.uk

Dr Cain Hunt (Partner)

BChir (1988 Camb), LMSSA (1988 Lond)

MRCGP

Dr Tara Scott (Partner)

MB, BCh (1991 Belf), MRCGP

Dr Duncan Edwards

BSc, MB BS (London 2005), MPH, MRCGP, DRCOG, DFSHRM

Dr Nidhi Sehgal

MBBS, MRCGP, DRCOG, DFSRH

Welcome to our Practice

We welcome you to our Practice. We are a friendly village practice providing comprehensive family health care with a wide range of services.

We aim to offer a high quality service while maintaining a caring atmosphere within the practice.

Surgery Consultations

(See Timetable on back page)

We offer **ten minute** appointments. Appointments are made by telephoning during surgery hours. If you are unable to keep your appointment please inform the Surgery beforehand. Patients are able to see the Doctor of their choice.

Morning Surgery

8.00 am to 9.30 am appointments are bookable from 4pm the day before by internet on line facility, phone or in person. 9.40 am – 11.30 appointments bookable from 8.00 on that day by internet on line facility, phone or in person.

Afternoon Surgery

By appointment bookable up to one month in advance via the receptionist or using the internet online facility <https://patient.emisaccess.co.uk> Appointments and Prescriptions can be requested on-line. Please ask the reception for details.

Patients are expected to keep their appointment or cancel in advance so another patient may use it. If you have an emergency please do not hesitate to call the Surgery.

Consultations are normally for 10 minutes. If you think your appointment is likely to require longer than the usual 10 minutes, please discuss this with the receptionist at the time of booking.

The purpose of the appointment system is to minimise the time spent in the waiting room. You will however appreciate that it is difficult to predict the length of time necessary for each consultation and sometimes very ill or distressed patients have to be fitted in as extras, or the doctor may be called out of the surgery. We hope that you understand if you are delayed.

Pre-bookable appointments are available on Thursday morning for the elderly or patients needing special care.

Home Visits

If possible please phone before 10.30 am with full details. This helps the Doctors plan their day.

Out of Normal Surgery Hours

If you need advice or a visit/urgent medication outside normal surgery hours please telephone Urgent Care on 111. If you have a life threatening medical emergency please dial 999.

Milton Surgery has suitable access for disabled patients

Milton Surgery does not tolerate violent or abusive behaviour **Repeat Prescriptions**

If you require a repeat prescription please complete the re-order slip which you have been given and return it to the surgery (by hand, internet online service, fax or post) If you do not have this slip, please put your request in writing and forward it to us. We regret that, for reasons of accuracy and safety, **we are unable to accept requests for repeat prescriptions by telephone (except in special circumstances)** Repeat prescription requests can be made on-line.

The prescription will be ready within 72 hours. When collecting medications if you are exempt from prescription charges please be prepared to show evidence of your exemption.

At intervals you will be asked to see the Doctor to reassess your medication and treatment.

Telephoning a Doctor or Nurse during Surgery Hours

We are happy to speak to you on the telephone, but as we are sure you will understand, it is difficult to be interrupted whilst seeing patients. Please ring the receptionist (during the morning) who will arrange for the Doctor to ring you back..

Referral Letters

Copies available upon request.

Practice Area

We are happy to take on new patients in the Milton and Landbeach area. Patients moving to one of our outer boundaries (Histon, Impington, Horningsea & Waterbeach) will not be required to re-register. Please contact reception should you wish to register at Milton Surgery.

Suggestions/Complaints

If you have any suggestions or complaints about the Practice please speak to the Practice Manager or a member of the Practice team, or post it in the suggestion box in the waiting room.

This Practice is a member of the local federating group CGPN. We offer extended access (weekend and evening) via this group. Please contact the surgery to make an appointment

Special Services and Clinics

In addition to our usual comprehensive medical services we also offer the following:

Family Planning: The Doctors are happy to discuss all aspects - including barrier methods, pills, injection, IUCD'S, termination counselling and sterilisation counselling.

Antenatal/Maternity care: with Doctors and Community Midwife. Please arrange an appointment as soon as your pregnancy is confirmed.

Child Health: The Health Visitor runs a baby clinic on 3rd Monday between 2 -3.30pm at the All Saints Church in Milton for development checks and advice (etc.). Your child is checked at 6-8 weeks by the Doctor, and at 18 months and 2 ½ years by the Health Visitor.

Children's Immunisations: Complete childhood vaccination service offered.

Travel Vaccination and Advice:

We are now offering Travel Advice to our patients. We are holding a Travel Clinic once a month. Please ask at Reception for a Travel Risk Assessment Form, this will need to be completed at least 4 weeks before you are due to travel. A list of our vaccines and our prices are available on request.

Cervical Smears: Can be booked with a Practice Nurse. This can only be done with an invitation from cytology.

Well Person Clinic: With Practice Nurse.

Minor Operations: The Doctors will arrange certain special injections and the removal of small lumps. Please ask for details.

Asthma/Diabetes Clinic: Our specially trained nurses provide help with education, regular review and advice.

Private Medical Examinations/Completion of Private Forms: Medicals for insurance, PSV, HGV (etc) are performed by arrangement. There will be a fee for all non NHS work, please check at reception. This may take up to 28 days

Annual check on patients over 75 years: Health and lifestyle check and assessment for special needs (vision, mobility etc). This may be done at your home if you cannot get to the surgery.

Minor injuries: Comprehensive service offered.